

## Minutes of the Tower Ranch Community Association (TRCA) Board of Directors Meeting BOD 92

**Date:** Monday, March 28, 2022

**Place:** TRCA Lounge

**In Attendance:** Directors: Larry Bray (LB), Jon Durkin (JD), Jim Roe (JR), Glen Wood (GW)

### 1. Welcome and Introductions

The meeting was called to order at 6:05 with JD as Chairman.

### 2. Minutes of BOD-90

JD reviewed and checked the status of the action items from BOD-91. JD MOVED the minutes of BOD-91 be accepted; seconded by LB and **Motion BOD91-1** carried.

### 3. Monthly Financials

The financials for the previous month were tabled and accepted

### 4. Preparation for the May 3 AGM

JD reviewed the draft slide deck presentation to be made at the AGM and sought input from the board so that he could proceed with the final. GW reported that the 2021 financials had been received from MNP and were ready to be added to the slide deck.

*Action 1:* LB to identify the number of lots that PLC will bring to the AGM

*Action 2:* GW to ask Kim H. to seek out neighborhood volunteers (from TRB, NP, Dilworth, SR and Solstice) and establish sign-in process similar to that used for the 2019 AGM

*Action 3:* GW to ask Kim H. and Dawn H. to calculate the number of homes presently in TR community- needed so as to establish quorum and Director nomination processes.

## **5. COMMITTEE REPORTS**

### **Landscaping & TRB Maintenance (GW)**

No update

### **Legal (CF)**

JR discussed that the TRCA attempt to secure Brad Conquist (PLC 's lawyer) as our strata lawyer if PLC were in agreement.

*Action 4:* LB to obtain letter from PLC to authorize Brad to counsel the TRCA with regard to the clubhouse strata

### **Bylaws and Policies (JR)**

JR reported that the City has committed to erect a pedestrian speed bump at the intersection of TRB and Tallgrass this year.

Building Scheme / Design Guidelines: A presentation will be made at the AGM. JR will prepare a draft of the presentation for BOD comment.

### **Finance (GW/CF)**

*Action 5:* JD to contact Tony at Best Security and James Cronk so as to obtain invoices for the upgrades to the Clubhouse security system.

### **Communication and Membership (JD)**

No update

### **Trail Committee (LB)**

No update

**Amenities and Strata (JD)**

No update

**Insurance Committee (JR)**

2022 insurance package approved by BOD. No significant change in premium or coverage. Waiting for invoice from Capri.

**6. Other items**

None

**7. Adjourn and Next Meeting**

Meeting adjourned at 8:30pm with next meeting with next meeting scheduled for April 25 at 6:00pm in the lounge