

Minutes of the Tower Ranch Community Association (TRCA) Board of Directors Meeting BOD 118

Date: Wednesday, May 29, 2024
Place: Tower Ranch Clubhouse - Lounge
In attendance: Joe Danchuk (JDa), Jon Durkin (JD), Heidi Enns (HE), Larry Bray (LB),
Brittany Burpee (BB), Glen Wood (GW).

Welcome and Introductions

The extraordinary meeting was requested by JD to review the Annual General Meeting preparation. The meeting was called to order at 11:04am with JD as Chairman.

Minutes of BOD–117

JD MOVED the minutes of BOD-117 be and accepted by the Board “; seconded by HE and **Motion BOD118-1** carried.

1. Annual General Meeting Preparation

BB prepared and provided the technical support of the Annual General Meeting power point presentation for June 03, 2024. Logistics for the AGM were discussed and JD facilitated and reviewed the slide deck for content review and discussion.

GW presented two motions for consideration from the discussions.

" That the \$33,719, that was wrongfully applied to the unrestricted fund be applied to the contingency fund;" seconded by LB; **Motion BOD 118-2** carried.

"That as in the past, TRCA Board Members sign updated non-disclosure agreements and that all members sign on June 24, 2024;" seconded by HE; **Motion BOD 118-3** carried

Action 1: JD to finalize the presentation in preparation for re-distribution to the TRCA Board Members at his earliest convenience.

Action 2: Kim Hewitt to review chair formation and set up with the venue lead on Friday, May 31, 2024.

Action 3: TRCA Board Members to arrive at the AGM venue by 6:00pm and assist with final preparation and clean up as required.

Action 4: TRCA Board Members to sign non-disclosure agreements by June 24, 2024.

2. Adjourn and Next Meeting

Meeting adjourned at 1:00 pm. Our next meeting will be the Annual General Meeting to be held June 3, 2024 at Trinity Church in Kelowna.