

Minutes of Meeting
Of The Board of Directors of
The Tower Ranch Community Association (TRCA)
BOD – 35

Date: Friday June 22 2018
Place: Members Lounge, Tower Ranch Clubhouse
In Attendance: Directors: Glen Wood (GW), Maureen Watt (MW),
Committee Members: Jon Durkin (JD)

Welcome and Introductions

The meeting was called to order at 3:00 PM with Jon Durkin as Chair

Minutes of BOD – 32 and BOD-33

1. Minutes of BOD-32 were circulated for review and comment.

GW MOVED minutes of BOD32 be adopted with the sole change that the word “elected” be changed to “appointed” in point #2 under *TRCA BOD Changes* so as to read “GW MOVED that Jon Durkin (JD) be appointed as new Interim Director until next AGM per TRCA Bylaws”

Motion Seconded by MW and Motion BOD35-1 carried unanimously.

2. Minutes of BOD-32 were circulated for review and comment.

GW moved minutes of BOD33 be adopted. MW seconded and Motion BOD35-2 carried unanimously

Finance Dep’t Priorities

1. GW moved that JD be the Boards designated CAFT Super User. MW seconded –BOD35-3 carried unanimously
2. GW moved that Don Spruston’s signing authority and access to CAFT be revoked due to his recent resignation. MW seconded –BOD35-4 carried unanimously

3. GW moved that Donna Welten's, Jennifer Bridarolli's and Craig Fowler's access to CAFT be revoked due to their recent resignations. MW seconded –BOD35-5 carried unanimously
4. GW moved that the TRCA reimburse JD in the amount of \$9.82 re clubhouse expenses. MW seconded-Motion BOD 35-6 carried
5. Several outstanding cheques were signed by GW and JD (signing authority granted BOD 33). MW noted that she did not wish to be a designated signing person.

Action 1 GW to lead search for another person to be a designated signing authority so as to ensure that our accounts may be paid promptly.

6. Following a discussion of Finance needs and priorities moving forward, it was acknowledged that the Membership Committee's number one priority needs to be the maintenance of an up-to-date and accurate membership list, so as to facilitate accurate accounting records.

Action 2 MW to provide the most up to date list for next BOD meeting

7. GW mentioned that 1980 Foxtail could use a welcoming visit from the Membership Committee. JD stated that L.Sturko at North Pointe could benefit from such a visit as well.

Adjourn and Next Meeting

Moved by GW that the meeting adjourn. JD seconded and members unanimously carried the motion at 4:30pm. Next meeting (BOD-36) on Wednesday, June 27 2018.