

**Minutes of Meeting  
Of The Board of Directors of  
The Tower Ranch Community Association (TRCA)  
BOD 51**

**Date:** Monday April 8 2019

**Place:** JD's Residence

**In Attendance:** Directors: Jon Durkin (JD), Glen Wood (GW)  
Craig Fowler (CF)

Committee Chair: Don Folstad (DF)

**Welcome and Introductions**

The meeting was called to order at 7:04 with JD as Chairman

**Minutes of BOD-50**

JD MOVED the minutes be approved, seconded by CF and **Motion BOD51-1** was carried.

**AGM Preparation (all)**

CF reported on the preparation for the May 7 AGM

*Action 1:*

CF to draft agenda and circulate as well as the proxy document. Needs to go to all residents no later than April 16

Action 2:

CF to draft letter to Solstice residents re bylaw changes. Mark Bouree's letter and the PLC proxy document will be attached. CF to circulate and have JD send via Mailchimp

Action 3:

JD to determine the organization of the registration desks and draft a list of people needed to man those desks.

Action 4:

CF to print the following documents for the AGM: 2018 Financials, 2019 Budget, revised bylaws

## **COMMITTEE REPORTS**

### **Landscaping (GW)**

JD to remind City that April 11/12 will be the days that Main Stream will be testing the irrigation system on the Boulevard. GW to show Main Stream the locations and pictures of the sod damage and to have them concentrate on testing the integrity of the irrigation system in those potentially compromised areas

### **Legal and Bylaws (CF)**

A demand letter has been sent to Mr Nuyens concerning his account in arrears

### **Developer Relations (JR)**

No report.

### **Finance (GW/CF)**

GW reported that the 2018 statements have been received as well as the A/R list to December 31 2018

### **Communication/ Membership (JD)**

Spring newsletter and golf course invites went out on April 5

## **Clubhouse Amenities (JD)**

The upper floor of the clubhouse should be completed for the grand reopening of the clubhouse set for April 16. The Lounge should be ready for business at or shortly after that date. The basement, including the gym, will likely come on line hopefully within a week of two following completion of the main floor, although there are no guaranteed at this point.

### *Action 5:*

JD to look into obtaining a fire extinguisher for the Lounge and Gym (or determining that such is immediately adjacent to the rooms and visible) as well as determine the location and availability of a AED, and the cost if we need to purchase one.

## **Insurance Committee (DF)**

No report

## **Other Items**

The Board discussed the recent situation of an unlicensed AirB&B that was set up at a home on TRB. The resident has been informed by the City and the police that they cannot proceed without a City licence. The Board agreed that there is little the TRCA can do, other than communication, to influence such occurrences

## **Adjourn and Next Meeting**

Moved by CF that the meeting adjourn at 8:30pm, GW seconded and motion carried. Next meeting (BOD-52) on Monday April 22 2019.