

Minutes of the Tower Ranch Community Association (TRCA) Board of Directors Meeting BOD 85

Date: Monday June 7 2021

Place: Videoconference

In Attendance: Directors: Larry Bray (LB), Jon Durkin (JD), Craig Fowler (CF), Jim Roe (JR), Glen Wood (GW)

1. Welcome and Introductions

The meeting was called to order at 7:02 with JD as Chairman.

2. Minutes of BOD-84

JD reviewed and checked the status of the action items from BOD-84. JD MOVED the minutes of BOD-84 approved, seconded by CF and **Motion BOD84-1** carried.

3. EAC Arrears Update

The cheque from EAC for \$33,750.00.00 has been received by our bookkeeper. This issue is now considered closed. Much thanks to the Board and particularly CF and JR for their tireless and at times frustrating efforts to bring this to a positive conclusion for the TRCA.

4. 2021 AGM results

Action 1: CF to gather the AGM results and forward to our lawyer, David T.

Action 2: CF to Kim H. post the results of the AGM on the website

5. Traffic calming on TRB

JR prepared and circulated a draft letter to the BOD regarding traffic calming. Comments were received back. JR will modify the letter and send it to BOD for final review. Once complete the TRCA will conduct a survey monkey poll to determine the level of support from our membership. If at least 65% support is achieved, the results will be sent to the City with a request for the implementation of the physical traffic calming improvements.

Action 3: JR to forward the redrafted letter to the community re this subject to KH for distribution.

6. COMMITTEE REPORTS

Landscaping & TRB Maintenance (GW)

Action 4: GW to determine the timing for repair to the signage and to obtain a quote from Signcraft for the next step, specifically the electrical work for lighting the structure

Legal (CF)

Nothing to update

Bylaws and Policies (JR)

No inquiries received since last BOD

Finance (GW/CF)

Nothing to update

Actions arising from:

JD MOVED to reimburse CF \$169.05 for the purchase of the Bosu ball for the Fitness Centre seconded by LB and **Motion BOD85-2** carried

JD MOVED that CF be reimbursed \$93.08 for the present given to David Towell as a token of appreciation from the TRCA for the excellent job he performed in handing and concluding the EAC negotiation on arrears on rent; seconded by LB and **Motion BOD85-3** carried

Communication and Membership (JD)

- Sent out following e-blasts to homeowners:
 - May 18: Supporting documents for AGM
 - May 25: AGM Ballot
 - May 28: AGM voting deadline reminder
 - May 31: EAC's neighborhood crime letter
 - June 2: AGM voting results
 - June 3: Delay in Environment 360's green bin pickup
- The recently formed TR Facebook page has presently 51 members- the BOD needs to respond to the initial enquiry to send a community-wide email announcing that the page now exists and anyone interested can join
- JD to update BOD on KH's suggested plans to better protect TRCA documents

Actions arising from:

Action 5: JD to contact EAC to set up routine reports on new sales and closing dates

Action 6: KH is granted \$250 for set up and \$400 per year for data backup (on a daily basis). JD to draft a motion on this if we decide to proceed with the agency contacted.

- The TRCA acknowledges the newly formed TR Facebook page but will not become formally involved.

Trail Committee (LB)

Nothing to update

Amenities and Strata (JD)

- JD met with James Cronk and Tony deMontigny, the owner of Best Security, on May 18 to discuss clubhouse security upgrades. Tony will supply quotes to both the clubhouse and the TRCA on best options. JD will brief the Board on details of the discussion.
- It may be time to start thinking about how and when to initiate a limited reopening of the Lounge based on the 4-step “BC Restart” COVID plan announced on May 25.
- JD/CF reported that all gym equipment underwent maintenance and repairs were made as needed.

Insurance Committee (JR)

No update

7. Other items

None

8. Adjourn and Next Meeting

The meeting was adjourned at 8:06 pm. The next BOD meeting will be at 6:00 on Sept 21.